

(Note: This proposal must be completed and approved prior to the student beginning the apprenticeship credit hours.)

*Please print.*

Sections 1-3: To be completed by the student.

Section 1: Credit Level			
This proposal supports Apprenticeship (check one): <input type="checkbox"/> A20 <input type="checkbox"/> B20 <input type="checkbox"/> A30 <input type="checkbox"/> B30			
With trade-related work in the following Saskatchewan trade:			
Section 2: Student Information			
Last Name:		First Name:	
Grade:	Age:	Phone:	
School:			

Section 3: Employer Information	
Employer:	
Address:	
Contact Person:	Position:
Email:	Phone:
Mentoring/Supervising Journeyperson:	Certificate Number:
Email:	Phone:

**Section 4: To be completed by the student, employer and supervising teacher.**

Section 4: Trade-Related Work		
Number of Hours Anticipated (min. 100):	Anticipated Start Date:	Anticipated Completion Date:
Trade-related Skills:		<p><i>Referencing the Saskatchewan Apprenticeship and Trade Certification Form 6A (found at <a href="http://saskapprenticeship.ca/list-of-form-6as/">http://saskapprenticeship.ca/list-of-form-6as/</a>) for the trade listed in Section 1, list the trade-related work to be undertaken by the student.</i></p>

Sections 5: To be completed by the student.

Section 5: Learning/Training Proposal	
	<p><i>Consider:</i></p> <ul style="list-style-type: none"><li>• <i>What trade-related skills do I already possess?</i></li><li>• <i>What previous experience have I had in the trade?</i></li><li>• <i>How will I build upon previous experience to further develop these skills?</i></li><li>• <i>What new trade-related skills do I hope to develop?</i></li><li>• <i>What types of work will I experience to further develop these skills?</i></li><li>• <i>How does this apprenticeship opportunity support my career goals?</i></li></ul>

Sections 6: To be completed by the student, employer and supervising teacher.

**Section 6: Monitoring, Communication, Evidence of Learning and Assessment**

**Monitoring:**  
*What is the plan for monitoring the student in the workplace?*

**Communication:**  
*What is the communication plan for reporting to ensure student, employer, parent/guardian and teacher are informed?*

**Evidence of Learning:**  
*How will the student, supervising teacher or mentoring/supervising journey person document student learning and achievement throughout the apprenticeship experience? Consider:*

- *Employability skills*
- *Essential skills*
- *Evidence of skill development and work tasks that are trade-specific (e.g., a daily log)*
- *Self-reflection of trade-related learning and skill development (e.g., journal entries)*
- *Self-reflection on the impact of the apprenticeship experience on career goals (e.g., journal entries)*

**Assessment:**  
*Detail how and by whom assessment will be completed. Establish deadlines.*

Section 7: To be completed by mentoring/supervising journey person, student, parent/guardian, supervising teacher and principal.

**Section 7: Approval of Proposal**

Signing below indicates you are in agreement to the terms of this proposal.

_____	_____	_____
Mentoring/Supervising Journey person (Print)	Signature	Date
_____	_____	_____
Student (Print)	Signature	Date
_____	_____	_____
Parent (Print)	Signature	Date
_____	_____	_____
Supervising Teacher (Print)	Signature	Date
_____	_____	_____
Principal (Print)	Signature	Date

Section 8: To be completed by principal and supervising teacher.

**Section 8: Credit Attained**

Credit granted for *Apprenticeship*  A20  B20  A30  B30

_____	_____	_____
Principal Signature	Supervising Teacher Signature	Date